

## **Senior Finance Manager Mid Island Co-op, Nanaimo**

Mid Island Co-op is a dynamic Retail Co-operative with budgeted sales in excess of \$175 million dollars. Based on the fundamental principles of co-operation, we are locally invested, community-minded, and offer lifetime membership benefits. Mid Island Co-op is part of the Co-operative Retailing System (CRS) which is a unique, multi-billion dollar organization and is comprised of a network of approximately 180 autonomous retail co-operatives across Western Canada along with their branch operations, and Federated Co-operatives Limited (FCL).

Reporting to the General Manager, and as part of the Co-op's Senior Leadership Team, the Senior Finance Manager plays a key role in the development and implementation of the Co-op's long range vision and strategies. The position is also responsible for monitoring the overall financial health of the organization and works closely with all levels of management and team members to ensure all financial matters are properly executed.

Key responsibilities include but not limited to:

- As a member of the Co-op's Senior Leadership Team, actively participates in short and long-term organizational planning and decision making, including finance strategies;
- Developing and executing the Co-op's overall financial strategy, including mergers/acquisitions, accounting/financial reporting, budgeting, tax, and external investing activities;
- Presenting financial strategies along with regular financial reporting to the Board of Directors;
- Ensuring the Co-op's financial and regulatory compliance;
- Providing economic analyses, studies and counsel on matters of significant financial impact to the Co-op, including economic/competitive trends, pricing, cash flow, product line evaluation and capital additions;
- Overseeing all aspects of the financial operations and accounting processes; as well as overseeing the Administration and Credit Management Team, ensuring the day-to-day accounting needs are met;
- Preparing key financial and business reports including: monthly financial statements, volume and sales, competition analysis, cost analysis, etc.;
- Working with the General Manager and Senior Leadership Team on the budgeting process, financial forecasting, creation of the annual business plan;
- Developing and maintaining the Co-op's Enterprise Risk Management strategy;
- Overseeing the tracking and review calculations of all inventories; and
- Overseeing the Co-op's Information Technology function.

This position requires a self-motivated individual who thrives in a fast-paced environment of growth and development and is able to work a flexible schedule. We are looking for a progressive team player with 7 to 10 years of senior level accounting/finance experience, 3 to 5 years supervisory experience, along with a CPA designation (or equivalent). Other qualifications include:

- Strong communication (verbal and written) and interpersonal skills.
- Ability to work independently and as a member of a team.
- Excellent analytical, organizational, problem solving and supervisory skills.
- Strong time and project management skills.
- Ability to interpret and implement policies and procedures.
- Ability to communicate complex information in a manner that can be understood by the audience.
- Advanced computer proficiency in Word, Excel, PowerPoint, and Outlook.
- Alignment with Mid Island Co-op's values of **Community, Respect, Integrity and Teamwork**.

Mid Island Co-op offers the following:

- Comprehensive Benefits Plan including Extended Health Care, Dental, Life Insurance & Long Term Disability Insurance (premiums are 100% employer paid)
- Employer Matched Pension Plan
- Competitive wages & Bonus Incentive Plan
- Learning opportunities
- Excellent Opportunities for further development and advancement

To be a part of our exciting story, apply today!

Interested candidates are asked to submit a cover letter (including salary expectations) and resume by email to [HR@midisland.coop](mailto:HR@midisland.coop) with "Senior Finance Manager" in the subject line, or in person at #103 -2517 Bowen Road, Nanaimo. We thank all candidates in advance for their interest in this position; only qualified applicants will be contacted.

**Application Deadline November 9, 2018**

WE THANK ALL CANDIDATES FOR THEIR INTEREST, HOWEVER,  
ONLY THOSE SELECTED TO CONTINUE IN THE SELECTION PROCESS WILL BE CONTACTED.